

Roy City Council Study Session
Roy City Hall
July 11, 2011

Reviewed information distributed, current vouchers. Informal discussion regarding tonight's agenda items.

Mayor Yates reported that the carpets were shampooed over the weekend by Public Works Superintendent Possien.

We received a letter from Gary Amundsen, the engineer for Pierce County who is overseeing the bridge project. They are preparing to send out preliminary notifications and asked for our additions to their list, which includes city residences north of the bridge, a portion of residences south of the bridge, fire department, police departments, and the elementary school. Mayor Yates is asking them to add garrison commander Col. Brittain. Council member Llewellyn suggested that they add Ed Wood, JBLM's Emergency Manager. There will be a pre-construction meeting Monday, July 18, for utility providers to coordinate the schedule, and then we will have time frames to inform the public about outages. However, the water in the creek going down is not proceeding according to plan, and the creek needs to be dry for the project due to issues with endangered species.

On August 13 in Burien, the Criminal Justice Training Commission will hold Stand With Those Who Serve. Mayor Yates distributed information.

Mayor Yates said she would be meeting with Keri Rooney of the Pierce County Executive's office in the next few weeks as they tour and learn about plans and concerns in communities. She asked council to please let her know if they have anything to add.

Mayor Yates reported that she is called for jury duty for two weeks beginning August 1.

Regarding the cat problem, traps are being set through Paws and Claws. At least four traps are out at a time, checked twice daily. Spay/neuter and ear-tipping is done by a humane coalition, and then the feral cats are brought back. They met with one of the ladies who has been feeding the cats, and she is supportive and donates to the effort. Another lady who feeds the cats is also on board with the process and donates. Any raccoons caught by mistake will be moved. If caught young enough, kittens could be adopted out.

Council member Raczynski asked if Officer Rozier could enforce against parking on sidewalks and up against stop signs. Mayor Yates and PW Superintendent Possien have been looking at issues of concern relating to abandoned vehicles, easements and so on, and when time allows, she will look at what city ordinances could be cited. Also, the \$350 loss control grant for attending the RMSA meeting will be used to purchase traffic signs.

The City needs a group to craft a proposal for BNSF and to discover the costs involved, before getting information and possible actions from Mr. Finn.

For the Washington Traffic Safety Commission school zone traffic lights grant, three estimates have come in, one over the \$15,000 funding amount, one under, and one at.

The one under is local, Tacoma, and perhaps shipping explains the lower amount. PW Superintendent Possien will closely compare the bids, and if that is so, it would leave \$1800 for concrete and the PW Superintendent's time. The bids will be ready for council at the next meeting. We hope to install the lights by the beginning of the school year.

The bankruptcy mentioned on the agenda has to do with old plans to add a subdivision. The City is owed about \$7000. We have a ballot to complete for the settlement proposal.

Mayor Yates asked council to note that on the Treasurer's Report, the ending balance is \$216,000, compared to \$157,000 last year for July. The Capital Improvements Fund 405 has gone from \$78,000 to \$95,000, so we are paying back what was being borrowed two years ago just to run the City. The Capital Projects Fund 305 has increased from \$17,000 to \$25,000. We do still owe money. One interfund loan with a monthly payment of \$1148 will be paid off at the end of the year. The vehicle loan at \$1900 per month will be paid off in January 2013. The settlement at \$1000 per month will be paid off in March 2014. The fire loan at \$600 per month will be paid off in October 2014. So \$4600 per month is going to pay debt rather than being able to be used for current operations, but we are still paying our bills.

ROY CITY COUNCIL REGULAR MEETING
Roy City Hall
July 11, 2011

1) CALL TO ORDER: Mayor Yates called the meeting of the Roy City Council to order at 7:30 p.m. on July 11, 2011.

a) Pledge of Allegiance

b) Roll Call: Present: Council members Bill Llewellyn, Pamela Raczykowski, Ray Bourne, Michelle Walker, Leon Garrison and Mayor Karen Yates. City Attorney Cathy Parker, planning commission member Dick Roush, and City Clerk/Treasurer Debra Dearing were also present.

2) APPROVAL OF MINUTES: Council member Llewellyn moved to approve the minutes as written of the June 27, 2011 regular council meeting. Council member Bourne seconded the motion, which passed unanimously.

3) CONSENT CALENDAR:

a) Approval of Vouchers: Council member Bourne moved to approve Payroll Vouchers #29153-29154, E29155-E29158 and Claims Vouchers #E1123, 29132-29152, 29159. Council member Llewellyn seconded the motion, which passed unanimously.

b) Treasurer's Report: Council member Bourne moved to approve the Treasurer's Report for June 2011. Council member Garrison seconded the motion, which passed unanimously.

4) CITIZEN'S REQUEST TO BE HEARD: None

5) PUBLIC HEARING: None.

6) MILITARY UPDATE: None.

7) ORDINANCES:

ORDINANCE NO. 854

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING THE ROY MUNICIPAL CODE, TITLE 8, *PUBLIC WAYS AND PROPERTY*, CHAPTER 5, *COMMUNITY CENTER*, REVISING REGULATIONS TO USE THE ROY COMMUNITY CENTER AND ADDING A NEW SECTION 8-5-7, *REMEDIES PERMITTED*. **Third reading.**

Council member Bourne moved to adopt Ordinance No. 854. Council member Walker seconded the motion. There was no discussion. The motion passed unanimously.

ORDINANCE NO. 855

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING THE ROY MUNICIPAL CODE, TITLE 4, *BUSINESS AND LICENSE REGULATIONS*, CHAPTER 1, *BUSINESS AND OCCUPATION LICENSING AND TAXATION*, SECTIONS 4-1-6: *IMPOSITION OF TAX; TAX OR FEE LEVIED* AND 4-1-13: *EXEMPTIONS*, TO MAKE CURRENT AND COMPLY WITH THE LAW. **Second reading.**

There was no discussion.

ORDINANCE NO. 856

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING THE ROY MUNICIPAL CODE, TITLE 5, *HEALTH, SANITATION & ENVIRONMENT*, CHAPTER 1, *PUBLIC NUISANCES; ABATEMENT*, SECTION 5-1-3: *PUBLIC NUISANCES DECLARED*, TO CLARIFY SIDEWALK RESPONSIBILITY. **Second reading.**

Council member Raczykowski asked what the sidewalk responsibility is. Mayor Yates said that this relates to public works responsibilities and a sidewalk checklist that was created. City Clerk/Treasurer Dearing explained that this is a companion ordinance to Resolution No. 688, which passed at last session. It clarifies who is responsible for hazardous sidewalk conditions, snow removal, etc. City Attorney Parker added that this was on the behest of our insurance carrier, and Mayor Yates added that it was a result of their annual review.

8) RESOLUTIONS: None.

9) NEW BUSINESS:

a) Make A Difference Day committee: Make A Difference Day is October 22, the fourth Saturday in October. Mayor Yates asked if anyone would like to participate on a committee, its meetings to be held at the convenience of the committee members. Council member Bourne noted that it needs to compile a list of possible projects and that the Triple Nickel always helps. The committee will be able to delegate some activities to the PW Superintendent. There should be as many council members participating on the day as possible, but no more than two at a committee meeting. This discussion will continue at the next work session, with a possible walk around the City. In the meantime, Mayor Yates asked council members to please bring their ideas to her.

b) Route 507 South LLC bankruptcy plan: Mayor Yates informed the council that the proposed subdivision's bankruptcy court has asked us to accept or reject a settlement plan. The City will accept the plan, since the city attorney's belief is that it would not be cost-effective to pursue a different settlement on our own. We are near the bottom of the list to be paid, but we submitted our claim.

10) OLD BUSINESS:

a) Cable franchise commission: Another member from a non-profit is still needed. Is someone in Lions interested? Perhaps Kim Nelson? A member of the McKenna Meadows or Oakview HOA board?

11) REPORTS:

a) Mayor – Karen Yates: Mayor Yates reported great participation at the Fourth of July parade and picnic. She extended thanks to Chief Vellias and South Pierce Fire and Rescue No. 17 for organizing and overseeing the parade. She said we were honored to have the Triple Nickel as color guard and for their participation, and thanked Roy Community Church for the ice cream sundaes. There was talk of adding games and activities for kids in the park next year.

b) Commissions – Planning Commission: Commission member Roush reported that there was no meeting in June due to lack of a quorum. The environmental floodplain management ordinance must be in place by September 22 to retain eligibility for the national flood insurance program. The FEMA model ordinance is 87 pages long. Mayor Yates asked the county about piggy-backing onto their ordinance but has had no response. We do not know what the final designation of the floodplain will be. There is a hold-up until July to get the necessary information, making September 22 an unrealistic deadline, as all affected communities agree. However, the Federal government dictates the deadline. The easy way is to take their model ordinance. Mr. Roush does not know how much we could get away with cutting out. To create an ordinance from scratch would be costly due to needing to hire a consultant. He asked for guidance from the council about what to do. Mayor Yates stated that we want as few restrictions on citizens as possible while still obtaining approval. Mr. Roush said that the objective of the Federal government's floodplain management requirement is to curtail development in order to protect salmon spawning. Our floodplain with regard to salmon is Muck Creek. Our ordinance will require a public hearing and three readings, making the first reading date required at the August 8 council meeting. City Attorney Parker asked if we could get the name of a FEMA contact in order to request an individual extension of the deadline, but Mr. Roush said they have consultants handling it. Mayor Yates said she would look at her email to Pierce County about whether they have a more applicable model ordinance. This would be needed by the meeting of the planning commission on July 19. The meeting's agenda will include the floodplain ordinance, grant applications due by October and the pipeline safety ordinance.

c) Committees –

Public Safety & Emergency Management – William Llewellyn: No report.

Economic Development & Library - Pamela Raczykowski: Council member Raczykowski reported needing to set up a library board meeting with Cecelia Hanson, when she returns from vacation, to set up the board positions. She said that the new saloon in progress is encouraging. Mayor Yates reported seeing a sold sign at the car lot.

Water System – Ray Bourne: No report. Mayor Yates reported that Public Works has acquired a hydrant meter for \$125 rather than the list price of \$714.

Legislative Action – Michelle Walker: No report.

Streets & Park - Leon Garrison: No report.

Finance Committee – Debra Dearing: No report, but the amended budget work is beginning.

City Council Policy Procedures & Ethics Committee: None.

Community Day: Council member Llewellyn reported that its status is the same as at the last meeting, which is to hold it in 2012. Community Day would include

McKenna and this area of unincorporated Pierce County. The meeting on July 7 of the Community Day Planning Committee was not well attended, but they agreed to the basic planning structure. They hope for higher attendance at the next meeting in August or September. The project will require money, "stuff," and dedicated people. People who step up and volunteer will be given emergency management "titles" to fit in with the theme, i.e. "Incident Commander." Council member Walker asked if we could get ideas and information from other communities that hold similar events. Council member Llewellyn said that other communities' public safety and sanitation issues could be applicable.

12) BUILDING PERMITS: Cuasay re-roof at 29205 78th Ave S

13) ANNOUNCEMENTS: None.

14) OTHER MATTERS FOR COUNCIL CONSIDERATION: None.

15) ADJOURNMENT: Council member Bourne moved to adjourn the council meeting. Council member Raczykowski seconded the motion, which passed unanimously at 8:06 p.m.

_____, City Clerk/Treasurer
Debra Dearing

ATTEST: _____, Mayor
Karen E. Yates