

**Roy City Council Study Session
Roy City Hall
November 28, 2011**

Reviewed information distributed, current vouchers. Informal discussion regarding tonight's agenda items.

Mayor Yates noted that Council Member Bourne is not feeling well and will not be present. There was discussion about holiday decorations and a card to the 555th. The first reading of Ordinance 865 was brought to the attention of council, with the explanation that it addresses the issue of having a planning commission member for more than two terms while allowing means to open seats if more people wanted to serve. Mayor Yates distributed brochures from the South Sound Military Community Partnership and mentioned having attended the last meeting, which focused on the region's not receiving enough money for the level of impact and ways to address that. There was discussion about the December council meetings; at the December 12 meeting we would decide about the work session and the December 27 meeting. We would have to check with the City Attorney about the possibility of making a motion to have council members stop by City Hall and sign for the vouchers that would be reviewed at the December 27 meeting. Mayor Yates mentioned that the benefits and compensation section of the personnel manual would be finished and confirmed for effect beginning January 2012, and she would like to have the council solidify them at the first meeting in January, after staff have the opportunity to attend a meeting and speak on the subject. An elected representative is needed for Resolution 693, even though our jurisdiction is not served and we are not in the RTA and are not likely to be. The representative could consider proposing cross-county-lines service from Yelm.

**ROY CITY COUNCIL REGULAR MEETING
Roy City Hall
November 28, 2011**

1) CALL TO ORDER: Mayor Karen Yates called the meeting of the Roy City Council to order at 7:30 p.m. on November 28, 2011.

a) Pledge of Allegiance

b) Roll Call: Present: Council Members Bill Llewellyn, Pamela Raczykowski, Michelle Walker, Leon Garrison and Mayor Karen Yates. Excused: Council Member Ray Bourne. Officer Dan Rozier, Planning Commission Member Dick Roush and City Clerk-Treasurer Debra Dearing were also present.

2) APPROVAL OF MINUTES:

a) Council Member Llewellyn made a motion to approve the minutes of the November 14, 2011 regular council meeting as written. Council Member Raczykowski seconded the motion, which passed unanimously.

3) CONSENT CALENDAR:

a) Approval of Vouchers: Council Member Raczykowski made a motion to approve Payroll Vouchers #E1825 and E29385-29388 for a total of \$5,350.34 and Claims Vouchers #E1853 and 29389-29398 for a total of \$7,233.31. Council Member Llewellyn seconded the motion, which passed unanimously.

b) Treasurer's Report – None.

4) CITIZEN'S REQUEST TO BE HEARD: None.

5) PUBLIC HEARINGS: No citizens were in attendance.

a) Proposed budget for 2012.

SUBSTITUTE ORDINANCE NO. 862

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, ADOPTING THE BUDGET FOR THE CITY OF ROY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND APPROPRIATING FUNDS FOR THE ESTIMATED EXPENDITURES. **Third reading.**

Mayor Yates read the title of Substitute Ordinance No. 862. Council Member Raczkowski made a motion to adopt Substitute Ordinance No. 862. Council Member Walker seconded the motion. Mayor Yates asked for discussion or comments. Substitute Ordinance No. 862 was put to a vote and passed unanimously.

ORDINANCE NO. 862

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, ADOPTING THE BUDGET FOR THE CITY OF ROY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND APPROPRIATING FUNDS FOR THE ESTIMATED EXPENDITURES. **Third reading.**

Mayor Yates read the title of Ordinance No. 862 and opened the hearing for comments from the council. She then asked for feedback from the public. Hearing none, she opened it back to council and then back to the citizens, with no comments made in either instance. She closed the public hearing. Ordinance No. 862 died for lack of a motion.

b) Pipeline Consultation zoning

ORDINANCE NO. 863

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING TITLE 11, LAND DEVELOPMENT CODE TABLE OF CONTENTS, CHAPTER 11, ZONING DISTRICTS, MAPS AND BOUNDARIES TO ADD A NEW PIPELINE CONSULTATION ZONE, AND ADDING A NEW CHAPTER 39, PIPELINE CONSULTATION ZONE, TO ESTABLISH A CONSULTATION ZONE FOR PERMITS FOR DESIGNATED ACTIVITIES WITHIN 660 FEET OF HAZARDOUS LIQUID OR NATURAL GAS TRANSMISSION PIPELINES. **Second reading.**

Mayor Yates read the title of Ordinance No. 863. She opened the hearing for comments from the council; there were none. She asked for comments from the public. Planning Commission Member Roush asked if we ran the ordinance by the Pipeline Safety Trust to see if it is acceptable for the grant, and Mayor Yates said that we would do so prior to the third reading. Mr. Roush noted that a map needs to be in the Clerk's office. Mayor Yates asked for additional comments from public or the council. Hearing none, she closed the hearing.

6) MILITARY UPDATE: None.

7) ORDINANCES:

ORDINANCE NO. 860

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING THE ROY CITY CODE, TITLE 9, *PUBLIC UTILITIES*, CHAPTER 2, *WATER SYSTEM RATES AND REGULATIONS*, SECTION 9-2-7, *DELINQUENT ACCOUNTS; SHUTOFF AND RECONNECT FEES*, SECTION 9-2-8, *WATER CONNECTION AND SERVICE RATES AND CHARGES*, AND SECTION 9-2-19, *FIRE HYDRANTS*, CHANGING THE FEE SCHEDULE, UPDATING CODE LANGUAGE, AND REVISING

PROCEDURES REGARDING DELINQUENT ACCOUNTS AND WATER SERVICE FROM FIRE HYDRANTS. **Third reading.**

Mayor Yates read the title of Ordinance No. 860. Council Member Llewellyn made a motion to adopt Ordinance No. 860. Council Member Walker seconded the motion. There was no discussion. The motion passed unanimously.

ORDINANCE NO. 861
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, FIXING THE AMOUNT OF TAX LEVIES FOR THE YEAR 2012. **Third reading.**

Mayor Yates read the title of Ordinance No. 861. Council Member Raczykowski made a motion to adopt Ordinance No. 861. Council Member Llewellyn seconded the motion. There was no discussion. The motion passed unanimously.

ORDINANCE NO. 864
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING TITLE 1, *ADMINISTRATION*, CHAPTER 1, *ROY CITY CODE*, SECTION 3, *AMENDMENTS*, TO CLARIFY THE MEANING OF THE TERM "SUBSECTION" FOR PURPOSES OF ADOPTING CHANGES TO THE CODE BY ORDINANCE. **Second reading.**

Mayor Yates read the title of Ordinance No. 864. There were no comments.

ORDINANCE NO. 865
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING TITLE 2, *BOARDS & COMMISSIONS*, CHAPTER 1, *PLANNING COMMISSION*, SECTION 3, *MEMBERSHIP*, SUBSECTION A, *MEMBERSHIP REGULATIONS*, AND SUBSECTION C, *FILLING VACANCY*, TO ELIMINATE TERM LIMITS AND TO CLARIFY THE TREATMENT OF UNEXPIRED TERMS. **First reading.**

Mayor Yates read the title of Ordinance No. 865. Council Member Walker asked if City Attorney Parker approved the ordinance, and Mayor Yates noted that she had and that it was based upon joint input of the City Attorney, the Mayor and the City Clerk-Treasurer.

8) RESOLUTIONS:

RESOLUTION NO. 693
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, APPOINTING A REPRESENTATIVE TO THE PIERCE TRANSIT PUBLIC TRANSPORTATION IMPROVEMENT CONFERENCE.

Mayor Yates read the title of Resolution No. 693. An elected representative is needed for the Public Transportation Improvement Conference. Council Member Raczykowski asked what the commitment is. The commitment is for a meeting and a period of time after public hearings. The City may withdraw within 60 days of the boundary drawing. Council Member Walker made a motion to nominate Bill Llewellyn to represent the City at this Conference. Council Member Garrison seconded the motion, which passed unanimously except for an abstention by Council Member Llewellyn. A representative is required by RCW 36.57A.020, presumably so that we are given the opportunity to

participate in the process of changing boundaries. Council Member Raczykowski made a motion to approve Resolution No. 693 appointing Bill Llewellyn as our representative from Roy. Council Member Walker seconded the motion. There was no further discussion. The motion passed unanimously.

9) NEW BUSINESS:

a) None.

10) OLD BUSINESS:

a) Cable franchise commission. Mayor Yates reported that it has not met.

b) School zone lights. Mayor Yates noted that wet weather is hindering the installation of the system.

11) REPORTS:

a) **Mayor** – Mayor Yates reported that she attended the South Sound Military Communities Partnership meeting on November 16, which was valuable. She noted that Gen. Scaparotti shared via video conference the changes in Afghanistan over the past 8 years. The staff and council party will be December 16, and food sign-up will be emailed. She will meet with the new colonel for the 555th, since there was a change of command. The open house and tree lighting will be December 2, and she will see everyone there.

b) Council –

Public Safety & Emergency Management – Council Member William Llewellyn had no report. Mayor Yates noted that the police hiring process continues and that she will have more information at the next meeting.

Economic Development & Library – Council Member Raczykowski had no report.

Water System – Council Member Bourne was absent.

Legislative Action – Council Member Walker had no report.

Streets & Park – Council Member Garrison reported that he checked with the school regarding their playground equipment being replaced and surplus to the City. Mayor Yates received an email confirming our interest, and it looks hopeful. We would need donations of labor.

c) **Commissions** – Planning Commission Member Dick Roush reported that the November meeting was cancelled. He said there is a street right-of-way up from the auto shop at Academy that is level and might be used for a storage building. He also said there was a map showing City property through the railroad property and wondered if it is just a right of way or if it is owned property.

d) Committees –

Finance Committee – City Clerk-Treasurer Dearing reported that all of the outstanding warrants cleared and that she took a letter to First Citizens Bank to close that account, and the remaining unused warrants were shredded as approved at the last meeting.

Community Day – Council Member William Llewellyn had no report.

12) BUILDING PERMITS: None.

13) ANNOUNCEMENTS: None.

14) OTHER MATTERS FOR COUNCIL CONSIDERATION: None.

15) ADJOURNMENT: Council Member Llewellyn made a motion to adjourn the council meeting. Council Member Raczykowski seconded the motion, which passed unanimously at 7:59 p.m.

_____, City Clerk-Treasurer
Debra Dearing

ATTEST: _____, Mayor
Karen E. Yates