

**Roy City Council Study Session  
Roy City Hall  
October 24, 2011**

Reviewed information distributed, current vouchers. Informal discussion regarding tonight's agenda items.

Council Member Walker noted that many thank-you notes are in order for the time and donations given for Make A Difference Day.

Mayor Yates reported that Council Member Bourne is not feeling well and is absent this evening.

Mayor Yates explained that the readings of Ordinances 860 and 861 will be earlier in the agenda, to be addressed with the public hearing.

Mayor Yates commented on the work session and said that she spoke with staff members regarding their choices of 2012 medical plans, which are due to the City Clerk-Treasurer by November 18.

Mayor Yates received a form from the Triple Nickel's SFC Murry to give the details of the holiday tree the City would like this year. We may be able to receive assistance from the Triple Nickel in felling and transporting the tree. The tree lighting event will be on December 2, beginning with an open house at the community center at 6:00, with lighting at 7:00. We will ask to get a 25-foot tree between November 21 and 23.

Mayor Yates will attend the Change of Command on November 10 at 10:00 a.m., and the council members were also invited.

Mayor Yates distributed for council's review the other proposals received by the Court Clerk Administrator prior to selecting the contract with Armada. She will be able to track Armada's work online, and the council can ask for monthly updates.

The staff and council Christmas event will be on December 16 at 6:00 p.m.

The fourth Monday in December is December 26, which is the Christmas holiday. The council meeting would normally be the following evening, December 27. We can make a decision about it on December 12.

The technology vendor has been here to look at the current computer set-up, and we are now scheduling the replacement of the City Clerk-Treasurer's computer.

Concerning the postponement of the bridge replacement, Pierce County handles the details.

**ROY CITY COUNCIL REGULAR MEETING  
Roy City Hall  
October 24, 2011**

**1) CALL TO ORDER:** Mayor Karen Yates called the meeting of the Roy City Council to order at 7:30 p.m. on October 24, 2011.

**a)** Pledge of Allegiance

**b)** Roll Call: Present: Council Members Bill Llewellyn, Pamela Raczykowski, Michelle Walker, Leon Garrison and Mayor Karen Yates. Absent: Council Member Ray Bourne. Planning Commission Member Dick Roush and City Clerk-Treasurer Debra Dearing were also present.

**2) APPROVAL OF MINUTES:**

**a) and b)** Council Member Llewellyn made a motion to approve the minutes of the October 10, 2011 regular council meeting and the October 17, 2011 work session. Council Member Raczykowski seconded the motion, which passed unanimously.

**3) CONSENT CALENDAR:**

a) Approval of Vouchers: Council Member Raczykowski made a motion to approve Payroll Vouchers #E1644 and E29321-E29324 for a total of \$5,011.86 and Claims Vouchers #29325-29337 for a total of \$6,661.49. Council Member Llewellyn seconded the motion, which passed unanimously.

b) Treasurer's Report: None.

**4) CITIZEN'S REQUEST TO BE HEARD:** None.

**5) PUBLIC HEARING:** Revenue sources for the 2012 budget. Ordinance No. 860 water system rates, Ordinance No. 861 requesting highest lawful levy.

ORDINANCE NO. 860

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING THE ROY CITY CODE, TITLE 9, *PUBLIC UTILITIES*, CHAPTER 2, *WATER SYSTEM RATES AND REGULATIONS*, SECTION 9-2-7, *DELINQUENT ACCOUNTS; SHUTOFF AND RECONNECT FEES*, SECTION 9-2-8, *WATER CONNECTION AND SERVICE RATES AND CHARGES*, AND SECTION 9-2-19, *FIRE HYDRANTS*, CHANGING THE FEE SCHEDULE, UPDATING CODE LANGUAGE, AND REVISING PROCEDURES REGARDING DELINQUENT ACCOUNTS AND WATER SERVICE FROM FIRE HYDRANTS. **First reading.**

Mayor Yates read the title of Ordinance No. 860 and opened the hearing for comments from the council. Hearing none, she opened the hearing for comments from citizens. Hearing none, she opened it back to the council and then back again to citizens, with no comments made in either instance. She closed the hearing for Ordinance No. 860 and its first reading.

ORDINANCE NO. 861

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, FIXING THE AMOUNT OF TAX LEVIES FOR THE YEAR 2012. **First reading.**

Mayor Yates read the title of Ordinance No. 861 and opened the hearing for comments from the council. Mayor Yates noted that in section one, the total increase will be \$874.67, less than one percent. She then asked for feedback from the public. Hearing none, she opened it back to council and then back to the public, with no comments made in either instance. She concluded the hearing for Ordinance No. 861 and its first reading.

**6) MILITARY UPDATE:** None.

**7) ORDINANCES:**

ORDINANCE NO. 862

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, ADOPTING THE BUDGET FOR THE CITY OF ROY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND APPROPRIATING FUNDS FOR THE ESTIMATED EXPENDITURES. **First reading.**

Mayor Yates read the title of the ordinance and requested feedback from the council. There was none.

## **8) RESOLUTIONS:**

RESOLUTION NO. 690

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE COURT CLERK ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ARMADA CORPORATION.

Council Member Llewellyn made a motion to approve Resolution No. 690. Council Member Walker seconded the motion. There was no further discussion. The motion passed unanimously.

RESOLUTION NO. 691

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AND ENTER INTO A 2012 SOFTWARE SERVICE AGREEMENT WITH BARS INTEGRATED ACCOUNTING SYSTEM INC. (BIAS SOFTWARE).

Council Member Raczynski made a motion to accept Resolution No. 691. Council Member Llewellyn seconded the motion. There was no further discussion. The motion passed unanimously.

## **9) NEW BUSINESS:**

**a)** RMSA 2011 Loss Control Grant \$1000 to replace faded or missing traffic signs. Mayor Yates explained the details of the grant approval, which helps us to buy items that we would have to purchase anyway.

## **10) OLD BUSINESS:**

**a)** Cable franchise commission. Mayor Yates reported that it has not met.

**b)** Make A Difference Day October 22. Mayor Yates reported that over a hundred people showed up and/or gave donations of material from the Triple Nickel, Home Depot #4747 in Spanaway, the Roy Lions Club and Miles Resources. It was a wonderful group of people and response to help the City. The cemetery was cleaned up, and monuments were up-righted and made easier to mow around. Two park buildings were painted; planters were removed, consolidated and replenished; perimeter rope-and-chain fencing was installed to prevent driving into the park. The hardest work was done by Public Works Superintendent Possien with the assistance of Council Member Garrison in filling potholes by themselves, since the soldiers were not allowed to work in the street. Many of the volunteers expressed interest in returning in the spring. We are very thankful.

**c)** School zone lights. The system has been received. The components are large and heavy. Additional manpower and time for the concrete to cure will be needed for the installation.

**d)** PCRC Position One on the Zoo/Trek Authority Board. Council Member Walker reported that at the PCRC meeting October 20, they found that the candidates were ineligible because their cities' sizes are too large. Mayor Yates volunteered to be a candidate, and Council Member Walker submitted that.

## **11) REPORTS:**

**a) Mayor** – Mayor Yates reported that the next Grange meeting will be October 26 at 5:30, and it looks as if the Grange will be reestablished. Regarding a new police chief, the committee will contact the four candidates who met the criteria for oral interviews in early November; the committee is putting together a board of five professional individuals coming from the county, city and federal side of policing, a fire department representative and a community professional. Mayor Yates and Council Member Raczykowski will attend the Castles and Cannons dining facility dedication at JBLM. Mayor Yates will judge the doggie Halloween costume contest at Ewe-topia on October 30 with City Clerk-Treasurer Dearing's help.

### **b) Council –**

Public Safety & Emergency Management – Council Member William Llewellyn had no report.

Economic Development & Library – Council Member Raczykowski asked, and the City Clerk-Treasurer noted that our building official is working on a permit application for the new establishment at 118 McNaught. Council Member Raczykowski will be discussing the library board tomorrow.

Water System – Council Member Bourne was absent.

Legislative Action – Council Member Walker reported that the PCRC meeting covered the Zoo/Trek candidate issue and they compiled a wish list for road construction in case funding would become available.

Streets & Park – Council Member Garrison. No report.

**c) Commissions** – Planning Commission Member Dick Roush summarized their work on the pipeline ordinance. They found that the federal pipeline safety act takes precedence over everything else, so we just need to prescribe a distance from the pipeline easement. MRSC recommends fifty feet from the edge of the easement, but they felt that this was too much taking of property. MRSC also has a model ordinance for a consultation zone, which would require developers to come to the City before doing any digging, so signs to this effect would be needed on the land over the pipeline. A quarter of a mile is the danger area, but that involves too much land. Most of the pipeline accidents result from digging damage. Redmond uses a distance of thirty feet. When the pipeline was put in, it was not in the city limits, and he does not know if the city has an agreement with the pipeline company. He showed the council a map of where the pipeline is; the area does not affect much now, but it could affect some in the UGA. Our planning commission recommends a consultation zone, making sure it is marked, and that the property around the pipeline remains residential. He mentioned that the ideal distance would vary by the type of ground. Mayor Yates noted that the city attorney would prefer not to include subjective things in the ordinance and suggested specifying a minimum number of feet. Mr. Roush will send an email of options for council and work up the ordinance. There could be a 660-foot zone. The ordinance must have its first reading at the next meeting.

### **d) Committees –**

Finance Committee – City Clerk-Treasurer Dearing reported that the committee met October 13 to review 2012 budget questions prior to making recommendations at the council's work session.

Community Day – Council Member William Llewellyn reported that it needs a meeting. Mayor Yates suggested forming a bond with the new Grange.

**12) BUILDING PERMITS:** None.

**13) ANNOUNCEMENTS:** None.

**14) OTHER MATTERS FOR COUNCIL CONSIDERATION:** Council Member Raczykowski asked for assistance in taking the flower baskets down.

**15) ADJOURNMENT:** Council Member Raczykowski made a motion to adjourn the council meeting. Council Member Walker seconded the motion, which passed unanimously at 8:07 p.m.

\_\_\_\_\_, City Clerk-Treasurer  
Debra Dearing

ATTEST: \_\_\_\_\_, Mayor  
Karen E. Yates