City of Roy

Forward To:			
	Public Works/Utilities		Parks/Recreation
	Building Department		Court
	Library		Police
	Finance		Other

Report of Complaint

Date	Time

Name:	○**City Resident** ○**Work in Roy** ○**Visitor** ○**Employee**	
Address:	**Phone Number:**	**Request Contact?** ○ **Yes** ○ **No**

Nature of Report: ○**Public Safety** ○**Nuisance** ○**Employee Safety** ○**Other:**

Describe Location:

Describe Hazard/Complaint/Problem in Detail: (attach additional sheets if necessary)

Witnesses (Names and contact information):

Signature

Received By: **Department:** **Date:**