

**Roy City Council Study Session  
Roy City Hall  
September 26, 2011**

Reviewed information distributed, current vouchers. Informal discussion regarding tonight's agenda items.

Council member Garrison said that the youth night was good, for a first time, and would be worth doing again. It ended at 8:00 rather than 9:00.

City Clerk-Treasurer Dearing said she learned a lot at the WFOA Conference. She also noted that council members had a draft ordinance number 859 in their packets, concerning changes to water billing. Some of this information had been presented at the work session September 19, and some was new following input from City Attorney Parker and additional changes made when writing the ordinance. She pointed out that it has been customary to exempt accounts with past due balances \$5.00 and below from shut-off, and this was added. She pointed out the need for council's input on an appeals process. She directed council to a sheet on water rate "what-ifs" for 2012. Council discussed rate analysis that had been done by Skip Rand in the past. She asked for council's review and input on the remarks on the draft ordinance.

Council member Raczykowski asked if the City is allowed to charge a monthly fee for a lot with a meter but no building. Council member Bourne said that the lot would be paying for water availability.

City Clerk-Treasurer Dearing noted that for Resolution 689, Comcast had agreed to grandfather the number of email accounts and that the rate is not promotional and would not be expected to increase following the 12-month term.

**ROY CITY COUNCIL REGULAR MEETING  
Roy City Hall  
September 26, 2011**

**1) CALL TO ORDER:** Mayor pro tem Bourne called the meeting of the Roy City Council to order at 7:30 p.m. on September 26, 2011.

**a)** Pledge of Allegiance

**b)** Roll Call: Present: Council Members Bill Llewellyn, Pamela Raczykowski, Ray Bourne, Michelle Walker, and Leon Garrison. Mayor Karen Yates was absent. Planning commission member Dick Roush and City Clerk-Treasurer Debra Dearing were also present.

**2) APPROVAL OF MINUTES:**

**a)** Council Member Llewellyn made a motion to approve the minutes of the September 12, 2011 regular council meeting as written. Council Member Raczykowski seconded the motion, which passed unanimously.

**b)** Council Member Raczykowski made a motion to approve the minutes of the September 19, 2011 work session. Council Member Llewellyn seconded the motion, which passed unanimously.

**3) CONSENT CALENDAR:**

**a)** Approval of Vouchers: Council Member Llewellyn made a motion to approve Payroll Vouchers #E1530 and E29268-E29271 for a total of \$7,101.73 and Claims Vouchers #E1432 and 29272-29285 for a total of \$8,203.87. Council Member Garrison seconded the motion, which passed unanimously.

**b)** Treasurer's Report: None.

**4) CITIZEN'S REQUEST TO BE HEARD:** None.

**5) PUBLIC HEARING:** None.

**6) MILITARY UPDATE:** SFC Murry reported noting that paint had been donated and wondered about scaffolding. Council Member Bourne said that Rich Reeder had not yet been asked. Planning commission member Roush added that he has some fixtures that might be useful, and Council Member Bourne said that he would talk with him later about that. LTC Colloton distributed invitations to the council and mayor for the brigade change of command on November 10. She noted that they have volunteers for Make A Difference Day. SFC Murry asked if we wanted the colonel to come by and make a speech. Council Member Bourne said that was up to the colonel, but that a drop-by would be fine; we are not expecting any formalities.

**7) ORDINANCES:**

ORDINANCE NO. 858

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, AMENDING THE BUDGET FOR THE YEAR 2011 TO REFLECT CHANGES IN THE BEGINNING BALANCES AND UNANTICIPATED REVENUE AND EXPENDITURES AND AUTHORIZING APPROPRIATIONS THEREFROM. *Third reading.*

Mayor pro tem Bourne read the title of Ordinance 858. Council Member Raczykowski made a motion to adopt Ordinance 858. Council Member Walker seconded the motion. There was no further discussion. The motion passed unanimously.

**8) RESOLUTIONS:**

RESOLUTION NO. 689

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE MAYOR OF ROY TO ENTER INTO AGREEMENTS FOR INTERNET SERVICES WITH COMCAST.

Council Member Llewellyn made a motion to adopt Resolution 689. Council Member Raczykowski seconded the motion. There was no further discussion. The motion passed unanimously.

RESOLUTION NO. 690

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE COURT CLERK ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ARMADA CORPORATION.

Following instruction by Mayor pro tem Bourne that a motion would have to be made and seconded in order to discuss the resolution, Council Member Raczykowski made a motion to accept Resolution 690. Council Member Garrison seconded the motion. Council Member Llewellyn said that council is still missing a large amount of requested information regarding policy, procedures and accountability and the oversight of the accountability by Judge Ellington. He said it would not be prudent at this time to move forward. Council Member Raczykowski said that she would like to see what other cities are doing and proposals from other companies. Council Member Garrison rescinded his

second, and Council Member Raczykowski rescinded her motion. Council Member Walker made a motion to table the resolution. Council Member Llewellyn seconded the motion. Council Member Llewellyn said that he would like to hear from Judge Ellington and Court Clerk Administrator Elie. The motion passed unanimously.

**9) NEW BUSINESS:** None.

**10) OLD BUSINESS:**

- a) Cable franchise commission. There was no information to report.
- b) Make A Difference Day October 22. This was discussed in the military update portion of the meeting.
- c) School zone lights. City Clerk-Treasurer said that the vendor told us they should arrive Friday or Monday.
- d) Youth public meeting. Council Member Garrison said that it went pretty well, and the next one has to be planned.
- e) Agreement with Armada Corp. for court collection service. This was discussed and tabled under Resolution 690.

**11) REPORTS:**

a) **Mayor** – Council Member Bourne summarized Mayor Yates’ report, which was submitted as follows:

Met with Aaron, Deputy Chief Grant, and Clearwater to work out flushing of hydrants for week of 17th of Oct. Aaron will work alongside them doing the record keeping required. This could have an impact on our general fund. Any hydrants needing service will be repaired out of the general fund. Flyer will be in water bill. Notice on reader board and sandwich boards in neighborhoods when flushing. Will use Clearwater's diffuser this time and put into 2012 budget purchase of our own.

Make A Difference Day Have 20 gallons donated from Home Depot. Manager Ben was on vacation so will meet this week. Ben would like to volunteer for Make A Difference Day and bring a couple people from Home Depot with him. If we need another project, we need to scrub and simple green all the city hydrants and then repaint them chrome yellow. I will have some info for council regarding this. Municipal hydrants should be chrome yellow according to standards and residents should not be painting them other colors. In the future, we should assess fines for altering hydrants. Spoke with BJ and Lions are planning to provide as much food as is needed for workers.

Youth Activity last Saturday Great adult support to include the Garrisons, Elementary school counselor Nita Hill, Ben Hawk, Taumas Grigsby and 2 parents. 10 to 12 youth as the night went on.

Officer Rozier and I will be attending a police sponsored training this week regarding youth.

**b) Council –**

Public Safety & Emergency Management – Council Member William Llewellyn distributed a flyer regarding a free Emergency Preparedness Expo on October 29 at St. Martin’s University. Also, he will be teaching basic Incident Command System classes, but participants will have to log onto the FEMA site to get certificates.

Economic Development & Library – Council Member Raczykowski.

No report.

Water System – Council Member Bourne reported on the emergency backup generator at Well 2. The batteries won't even try to start; the extension cord from the pump house for the battery charger and block heater is in poor condition; and the block heater is not working. There is no outlet on the outside of the building, but using an extension cord is not a good solution. There are two batteries, 14-volt and 17-volt, which are down to 8 volts when tested. A load tester borrowed from Council Member Garrison indicates that both should be replaced. The public works superintendent will get on a monthly schedule to start and inspect it. Well 1 does not have a backup generator. Batteries cost around \$200. The extension cord needs to be repaired or its 3-pin plug replaced; the cord is good, but the plug is not safe. If a plug/outlet were put on the outside of the concrete block building by drilling a hole through to put in a half-inch conduit, someone could get inside the locked fence enclosure and pull the plug. Also, GFCI might be necessary around water and concrete. An extension cord should be a temporary condition.

Legislative Action – Council Member Walker. No report.

Streets & Park – Council Member Garrison said the stop signs are faded and that Public Works Superintendent Possien asked the vendor if we could turn them in for metal value against the cost of new ones. The vandals have carved into the picnic table boards. We need to look into getting a security light on the building that would illuminate the playground, just dusk to dawn. Council Member Bourne asked that since nobody is supposed to be there after dusk, would this send the wrong message? The vandals are there anyway. A new bulb is needed for the basketball court light.

**c) Commissions** – Planning Commission member Dick Roush reported that they are working on the pipeline ordinance and looked at other cities and counties, and they like Redmond's on MRSC site that we could adapt. The City should look into having a franchise agreement with the pipeline company. The pipeline was not in the City until McKenna Meadows and Oakview Heights were annexed. After the Bellingham explosion, there was a case with Seattle in which the court held that federal regulations take precedence, so we don't need to make a complicated ordinance to have it thrown out. The objective is to protect the community without imposing on people's property. Council Member Bourne noted that the pipeline follows the railroad tracks coming into town and goes under the highway between 288<sup>th</sup> and Oakview, then across to Silvaseed's field and back to the railroad tracks. The water main crosses it. It is a petroleum pipeline, so they can use it as they wish, for gasoline, jet fuel, diesel, etc. Mr. Roush also noted that there have been no GMCC meetings for three months.

**d) Committees** –

Finance Committee – City Clerk-Treasurer Dearing reported beginning work on the 2012 budget and that she would then like to work on a financial policy for the City, as a result of practices suggested at the conference she attended.

Community Day – Council Member William Llewellyn. No report.

**12) BUILDING PERMITS:** None.

**13) ANNOUNCEMENTS:** None.

**14) OTHER MATTERS FOR COUNCIL CONSIDERATION:** Council Member Raczykowski asked what is happening with the bridge replacement. Planning commission member Roush noted that a traffic light is scheduled for Highway 507 at East Gate Road, and it would be good to coordinate to install it before the bridge is out.

Council Member Bourne said that the light was on JBLM's list a while ago but there was no funding.

**15) ADJOURNMENT:** Council Member Raczykowski made a motion to adjourn the council meeting. Council Member Llewellyn seconded the motion, which passed unanimously at 8:08 p.m.

\_\_\_\_\_, City Clerk-Treasurer  
Debra Dearing

ATTEST: \_\_\_\_\_, Mayor  
Karen E. Yates